

# ASEAN CONSTRUCTION AND ADR ROUNDTABLE

FORMAT IN PERSON

- 📅 24 April 2024 (Wednesday)
- 🕓 2.00pm 5.00pm
- 🙎 Rex Hotel Saigon, Vietnam

Our attendee enjoys special rate for **HICAC 2024** Contact us at reg@L2icon.org to know more!

LIMITED SEATS

# FAQS FOR THE ASEAN CONSTRUCTION AND ADR ROUNDTABLE 2024

# Date, Time, Venue & Format

1. When is the ASEAN Construction and ADR Roundtable jointly organised by Legal Plus and L2 i-CON?

24 April 2024 (Wed).

2. Where is the Conference venue?

Rex Hotel Saigon, Ho Chi Minh City, Vietnam

Address:

141 Nguyen Hue Blvd, District 1, Ho Chi Minh - Viet Nam

Google Map:

https://maps.app.goo.gl/ys3anbF2td3jKWb46

# 3. Is the Conference a physical event?

Yes. The Conference will be conducted in entirely **physical (in-person)** format.

## **Registration**

#### 4. How do I register for the Conference?

Please be aware that seating for this event is extremely limited, and admission will be granted on a first-come, first-served basis.

## **Online Registration:**

Visit https://www.l2icon.org/international/event/asean-construction-and-adr-roundtable/.

**!!!** Gentle reminder to check your SPAM/Junk Mailbox for your registration confirmation.

# 5. How do I make a group registration for my team?

Group registrations can be completed through Online Registration. However, please ensure that the necessary individual information is filled out before proceeding to check out.

## Registration and Payment

# 6. How much is the registration fee?

Types of Passes (per pax)	International Attendee	Host Country (Vietnam) Attendee
Physical Pass		
<ul> <li>1 physical access for registered participant to the ASEAN Construction and ADR Roundtable on 24 April at Rex Hotel Saigon, Vietnam</li> </ul>	USD47	USD20 * Contact us at <u>reg@L2icon.org</u> for the
<ul><li>Coffee Break</li><li>E-Certificate of Attendance</li></ul>		promo code to secure this special rate.

<u>Note</u>:

- 1. We exclusively accept payment through PayPal on our website.
- 2. For Malaysian attendees, we may assist you with manual registration if you encounter any difficulties making payment through PayPal. Contact <u>reg@L2icon.org</u> to find out more.

# 7. How do I pay for the registration fee?

- For Online Registration at <a href="https://www.l2icon.org/international/event/asean-construction-and-adr-roundtable/">https://www.l2icon.org/international/event/asean-construction-and-adr-roundtable/</a>, exclusively accept:
  - ✓ PayPal
- (Only for Malaysian Attendees) For Email Registration at <u>reg@L2icon.org</u>, we accept:
  - ✓ Manual Bank Transfer
  - ✓ DuitNow (including MAE, GrabPay, Touch 'n Go eWallet, etc.)

# 8. What is your bank account details? (Only for Malaysian Attendees)

Our bank account details are as follows:

Name of the Bank	: Maybank
Account Number	: 5640 7062 2827
Account Holder	: L2 ICON SDN BHD
Swift Code	: MBBEMYKL

Our DuitNow QR Code is as follows:



# <u>!!! Note</u>:

- a) Your registration confirmation is subject to our receipt of clear fund of your payment in our bank account.
- b) Any bank charges and transfer fees shall be paid by the participants.

#### 9. Do you issue invoice or receipt?

Yes, official invoice and receipt will be issued upon your request. Please email us at reg@L2icon.org.

## Certificate of Attendance and CPD Points

# 10. Do I get a Certificate of Attendance?

Yes. The E-Certificate of Attendance will only be issued via Email (within 2 weeks from the Conference) to participant that attended the Conference.

# 11. Am I entitled to any CCD/CPD points for attending this Conference?

Participants are NOT entitled to CCD/CPD points for this Conference.

#### **Miscellaneous**

# 12. How do I "attend" the Conference?

The Conference will be held in a **Physical (in-person)** format in Vietnam. Kindly be advised that participants are responsible for covering their own travel and accommodation expenses.

# 13. I have registered for physical pass, when will I receive the e-ticket?

Participant who has registered for **physical pass** will receive <u>one(1) e-ticket in your name</u> upon registration. This e-ticket will be emailed to the email address you registered with us, so please double check and ensure that your email address is correct at the time of registration. No sharing of e-ticket is allowed.

**!!!** Gentle reminder to check your SPAM/Junk Mailbox for your e-ticket.

# 14. If I am not able to attend the Conference, may I request for a refund or transfer my registration to another person?

We do not accept any request for refund, however you may make a request to transfer your registration to other user (not later than 3 working days before the Conference) by sending us an email to reg@L2icon.org. We will then facilitate the registration of your replacement nominee.

## 15. Will I be receiving the full recording of the Conference in case if I couldn't attend it?

This is a live Conference, NO recording will be shared with the participants.

## 16. Will I receive the presentation slides?

Presentation slides (subject to speakers' consent) will only be provided after you have attended the Conference and completed our post-event evaluation form.

## 17. I have further enquiries about the Conference, how do I contact the Organiser?

Please contact us at <u>reg@L2icon.org</u>.

THANK YOU