

## FAQs FOR LEGAL PLUS WEBINAR SERIES – COVID-19 ACT 2020: IS IT PRACTICAL AND EFFECTIVE?

### 1. When is the webinar Covid-19 Act 2020: Is It practical and effective?

8<sup>th</sup> October 2021, from 8:30am to 1pm (KL Time / GMT +8).

### 2. How do I register for the Webinar?

For registration, visit our website <https://www.l2icon.org/covid-19-webinar/>. Upon registration, you will receive a welcoming email from us.

### 3. How much is the registration fee?

RM100.00 per person.

### 4. How do I pay for the registration fee?

We accept payment via manual bank transfer.

### 5. What is your bank account details?

Our bank account details are as follows:

NAME OF THE BANK : HONG LEONG BANK  
BANK ACCOUNT NUMBER : 05600365205  
ACCOUNT HOLDER : L2 ICON SDN BHD  
SWIFT CODE : HLBBMYKL

#### **Note:**

1. Your registration confirmation is subject to our receipt of clear fund of your payment in our bank account.
2. Any bank charges and transfer fees shall be paid by the participants.

### 6. Do you issue invoice or receipt?

We will issue an official receipt upon your request. No invoice will be issued, except for group registration. If you wish to request for official receipt, please email us at [reg@l2icon.org](mailto:reg@l2icon.org).

### 7. Do I get a Certificate of Attendance?

Certificate of Attendance will be issued to a participant when the following conditions are satisfied:

- A registered participant
- Attended the entire session during the Webinar<sup>1</sup> in full

The electronic copy of the Certificate of Attendance is FREE of charge whilst the printed copy is subject to a fee of RM20.00 (inclusive of postage cost within Malaysia).

We reserve our discretion to modify and revise the conditions stated above at any time without notification. We also reserve the absolute discretion to refuse to issue the participate the Certificate of Attendance on whatsoever reasons.

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<sup>1</sup> Based on our record via Zoom's log report

**8. How do I “attend” the Webinar?**

The Webinar will be held virtually via Zoom platform. Upon registration and payment confirmation, the registered participant will receive the Zoom login ID and instructions the week before the Webinar.

Please note that the Zoom login ID is unique for each registered participant. No sharing of Zoom login ID is allowed.

**9. If I am not able to attend the Webinar, may I request for a refund or transfer my registration to another person?**

We do not accept any request for refund, however you may make a request to transfer your registration to other user (not later than 3 working days before the Webinar) by sending us an email to [reg@L2icon.org](mailto:reg@L2icon.org). We will then facilitate the registration of your replacement nominee.

**10. Will I be receiving the full recording of the Webinar in case if I couldn't attend it?**

No recording will be shared with the participants.

**11. I have further enquiries about the Webinar, how do I contact the organiser?**

Please contact us at [reg@L2icon.org](mailto:reg@L2icon.org).